



Draft APA Budget Estimate – 2026

Restricted to APA Members

12/29/2025 by APA Secretariat

No.	Description	Expenses/year
1	Basic budget	629,034€
2	Additional budget	261,800€
3	Emergency budget	29,920€
Total		920,754€*

Remarks:

- 1) This Draft Budget is modified based on the discussions and proposals of the Standing Committee on Budget and Planning in Abu-Dhabi 22-23 May 2017 and was offered for consideration of the same Committee in Baghdad 2019 (but was not addressed in detail by participants in the meeting). The average inflation rates of 8% upto 2024 are applied. (Inflation note: 2022= 4.4% 2023=3.6%)
- 2) Although the figures shown in the tables above are to our best of estimates, but the document, in its entirety, is a symbolic one and should be revisited once the “ Assessed Contribution “ scheme is adopted at the APA Plenary level.
- 3) APA Budget will be valid and applied whenever the Member Parliaments pay their assessed contributions one year before.

* Article 5 of the APA Financial Regulation: Rep/Ad-hoc/2014/04

“The budget and the Secretariat accounts shall be drawn up and kept in Euro and Iranian Rials.”

- 4) The monitoring and inspection system will be applied to the budget based on items 16 & 17 of the Financial & Staff Regulations, which was adopted in the Plenary of 2014.

The Construction of the Budget:

APA Budget is divided into three categories:

1. Basic Budget Items: 68.3%
2. Additional Budget Items: 28.4%
3. Emergency Budget Item: 3.28%

Basic Budget Items

NO	Description	Expenses/year
1	Salaries (Table 1)	538,629
2	Office Expenses (Table 2)	54230
3	Operational Expenses (Table 3)	36372
Total		629,231

Table 1- Salaries

	Nature of expenses	Secretary General	DSG	ASG	Expert	Admin Staff	Support service	Total
	Number of Personnel	1	1	3	4	4	5	18
1	Salary	6564	5049	4040	2020	1010	606	
2	Benefits (health care ...)	1010	707	505	303	202	152	
3	Monthly Payment	7574	5756	13633	9291	4848	3787	
4	Annual Payment	90882	69071	163588	111482	58165	45441	538629

Table 2 - Office Expenses

No	Nature of expenses	Per Year
1	Vehicle (for the first year)	29920
2	Office supplies(for the first year)	24310
Total		54230

Table 3 - Operational expenses

No	Nature of Expenses		Per Month	Per Year
1	Building Maintenance	Utilities(water- power- gas- telephone)	1515	18180
		Repair and Renovation	1515	18180
2	APA Headquarters Rent(€ 1/per month)			12
3	Secretary-General's Residence & other staff’s housing allowance			-
Total				36372

Additional Budget Items

1 - Travel Average Expenses (36 / Persons / Trip/Year)	Round Trip Air Ticket (3 tickets/ month)	6059	72710
	Hotel Fare (3 Persons / five nights/ €234 per night)	3787	45815
	Meals (3 Persons /six days/ €94 per day)	1818	21505
	Per-diem (3 persons/€328 per day)	6362	76670
2- Receptions	3 Receptions for 50 guests (€94 Per Person)		14960
	One Reception for 200 guests (€141 Per Person)		29920
Total			261,800

Emergency Budget Item

Unforeseen Expenditures	29920
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